

Ministry of Agriculture
(Department of Agriculture & Cooperation)
Krishi Bhavan, New Delhi-110001

QUESTIONNAIRE FOR INSPECTION OF ATTACHED/ SUBORDINATE OFFICES FROM
PREVENTIVE VIGILANCE ANGLE

Name of Office :- Soil & Land Use Survey of India
I.A.R.I. Buildings, Pusa, New Delhi-110012

Head of the Institute/Office:- Dr. Virender Singh Arya
Chief Soil Survey Officer
Soil & Land Use Survey of India

Name of Part-time Vigilance Officer and date of appointment:- NIL

Name of Head of Office:- Dr. Munish Kumar
Asstt. Soil Survey Officer

Date of present Inspection:- -

Date of last Inspection:- -

I. Information regarding Vigilance Aspect:-

1.	Whether the complaints register is being maintained?	No (However a register is being made)
2.	No. of complaints received during the past 12 months. [pending as on 31.03.2015]	NIL
3.	No. of complaints taken up for preliminary investigation by departmentally and brief details thereof, with latest status.	NIL
4.	Brief details of complaints in which after preliminary investigation, an element of corruption/vigilance angle was found, with action taken, status indicating latest position.	NIL
5.	No. of cases referred to the Department of Agriculture (Admn. Division concerned), after preliminary investigation for further action, with brief details thereof.	NIL
6.	No. of cases in which, after preliminary investigation, disciplinary proceedings were initiated and their details with current status.	NIL
7.	No. of disciplinary cases pending with IOs :- (a) 1-6 months (b) 6-12 months (c) More than 1 year	NIL
8.	No. of cases pending with the Disciplinary Authority for final order	NIL

9.	No. of cases in which final orders were issued indicating following details:- (a) No. of cases in which minor penalty was awarded. (b) No. of cases in which major penalty was awarded. (c) No. of cases in which the charged officials were exonerated after inquiry.	NIL NIL NIL
10.	No. of cases in which Appeals were filed and their current status.	NIL
11.	Are the persons who have given minor/major penalty working in a section where there is a scope of malpractices.	NIL
12.	If answer to question No. 11 is in affirmative: Are the authorities satisfied with the integrity of these persons? If not the reasons of their posting in such sections.	N.A.
13.	i) How many persons were suspended during the preceding 12 months. ii) How many of them have been reinstated or have been removed or after disciplinary proceedings? iii) How many are still under suspension? iv) Reasons of their non-completion of disciplinary proceedings in respect of persons mentioned at Sl. No. (iii)	NIL NIL NIL NIL
14.	No. of officials of the Organization whose names are included in "Agreed List"/List of Doubtful Integrity.	NIL
II Details about Vigilance Unit		
	(a) Sanctioned and posted strength in Vigilance Unit. (b) Brief details about the activities performed by the Vigilance Unit. (c) Problems, if any, being faced by the Unit. (d) Name of the Part-time Vigilance Officer and since when appointed. (e) Whether the appointment of the part-time VO was made with the approval of CVC/CVO of the Department. (f) No. of vigilance inspections carried out by the VO during the year and whether any vigilance angle/corruption element came to light. If so, brief details thereof, with follow-up action.	SLUSI is a small organization. Hence only one Vigilance Officer is declared/appointed by the NRM Division, Ministry of Agriculture, New Delhi.
III Regulatory, Enforcement and other functions being carried out by Organizations concerned – status of implementation of CVC's instructions contained in their Circular No. 006/VGL/117 dated 22.11.2006.		
	(i) Whether first stage of action effective 1 st January, 2007 has been completed by doing the following:- (a) Uploading of complete information on various laws, rules and procedures governing the issue of licences, permissions, clearances etc. on the Organization's web-site. Whether the information is being updated regularly?	SLUSI has no such type of mandate as indicated in the Circular No. 40/11/06 dated 22.11.2006 of the CVC. N.A.

	<p>(b) Making available all application forms/proformas on the Organization's website in a downloadable form.</p> <p>(ii) Whether 2nd stage of action effective 1st April 2007 has been completed by doing the following?</p> <p>(a) Status of individual application / applications/ matters on the Organization's website.</p> <p>(b) Regular updation of data, indicating when last updation was done.</p> <p>(c) If the implementation action has not so far been completed, reasons for delay, with probable date of completion, fixing responsibility for delay etc.</p> <p>(d) Name, Department, Telephone No. etc. of the Nodal Officer appointed to oversee implementation of the above instructions.</p>	<p>N.A.</p> <p>SLUSI has no such type of mandate.</p> <p>N.A.</p> <p>N.A.</p> <p>N.A.</p> <p>Dr. V. Ranga Rao Computer Programmer Remote Sensing Cell, Soil & Land Use Survey of India Tel. No. 0120-2544140</p>
IV	<p><u>Inspection of Audit Report:-</u></p> <p>When was the last Audit conducted & whether Report was received from the Audit Party.</p> <p>Whether the Audit Report has pointed out any major irregularities in the purchase etc. or other financial irregularities having vigilance angle and if so, brief details thereof and action taken status.</p> <p>List of pending Audit Para related to financial irregularity, if any.</p>	<p><u>External Audit</u></p> <p>16.01.2012 to 30.01.2012 Yes, the report has been received. A para-wise reply from HQ, SLUSI has been sent vide letter No. 11-8/2008-Audit/HQ-SLU/2339 dated 11.07.2014.</p> <p><u>Internal Audit</u></p> <p>06.05.2014 to 12.05.2014 Yes, the report has been received. A para-wise reply from HQ, SLUSI has been sent vide letter No.25-15/SLU/I.Audit/HQ/2706 07.08.2014.</p> <p>The audit has not pointed out major irregularities in the purchase or other financial irregularities during the audit.</p> <p>NIL</p>

V.	Maintenance of Records/Registers as prescribed under the GFRs etc. and their Annual Inspection/stock verification.	
	(a) Whether all the Records/Registers as prescribed under the Rules are being maintained.	Yes
	(b) Whether annual inspection/stock verification etc. is done by Head of Office etc.	Yes
	(c) Whether any case involving vigilance angle was detected during such inspection/annual verification?	No
VI.	Details of sanctioned and posted strength with details of vacant posts etc.	
	Sanctioned	Sanctioned filled
	448	264
		Vacant (upto April 2015)
		184

VII.	Details of officers/officials posted in sensitive posts/seats. NIL				
S.No.	Post/Seat	Name & Designation of the incumbent	Date of posting	No. of completed yeas in same post/seat	Remarks

VIII.	Major areas where improvement changes requires.	-